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# CWU Faculty Senate Minutes - 11/20/1974

Esther Peterson

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MINUTES: Special Senate Meeting, 20 November 1974  
Presiding Officer: Duncan McQuarrie, Chairperson  
Recording Secretary: Esther Peterson

The meeting was called to order at 3:15 p.m.

#### ROLL CALL

Senators Present: All Senators or their alternates were present except Jim Applegate, Louis Bovos, Lee Fisher, Art Keith, Ramon Mercado, Robert Miller, Derek Sandison, Milo Smith, George Stillman, and Thomas Thelen.

Visitors Present: Don Caughey, Dale Otto, Don Schliesman, and Dale Comstock.

The chairperson announced this special meeting has been called to conclude the considerations of the Code Committee items on Section 200-299. The Code Committee also has recommendations to be considered on Sections 300-399. It was indicated that there would be additional recommendations to be submitted for consideration, which the Code Committee had not studied. The chairperson suggested that considering the prospect the meeting be adjourned later to be continued the next day so as to consider the additional Code Committee recommendations.

#### OLD BUSINESS (unfinished business from November 13 meeting)

Mr. Canzler was called on to continue presenting recommended changes from the Code Committee on Sections 200-299 of the President's Proposed Code, Draft #6.

MOTION NO. 1142: The Code Committee recommends in Section

2.27, A. Add subsection (4) "Services to the community," delete Sections B and C and list Section D as Section B.

This section would then read as follows:

2.27, A. The college benefits when faculty members individually and collectively increase in professional competence. The college, by whatever means possible, should encourage and assist each faculty member in his efforts to improve professionally. A promotion is one means of rewarding merit and encouraging professional improvement, and of reflecting the increased value of the faculty member to the college. The following criteria indicate important qualities or areas in which professional improvement and competence are evaluated:

- (1) Teaching Effectiveness,
- (2) Scholarliness and Productivity,
- (3) Special Services to the College, or to students or to one's profession,
- (4) Services to the Community.

~~B---It-is-recognized---~~ . .

~~E.--A-commitment-to-students...~~

B. Years of service must be considered but are not in and of themselves sufficient grounds for promotion.

Discussion on the recommendation followed.

Mr. Bachrach suggested that the motion might best be handled by dividing the question.

MOTION NO. 1143: Mr. Bachrach moved, seconded by Mr. Lygøe, to divide the question and that (4) be acted on as a separate recommendation. Voted on and passed by a majority voice vote, with Mr. Winters abstaining.

Discussion on the first part of the motion, Item 4, Services to the Community, followed.

MOTION NO. 1144 on the first part of the divided motion to include Service to the Community as Item No. 4 was voted on and failed by a majority Nay voice vote, with abstentions from Mr. Harrington and Ms. Picha.

Discussion of deleting B and C on the second part of the motion followed.

MOTION NO. 1145 on the second part of the divided motion to delete B and C was voted on and passed with a majority voice vote and with one abstention from Mr. Harrington.

MOTION NO. 1146: The Code Committee recommends in Section

2.30, A, (3) Strike the word "shall" and insert the word "may" in the first line on page 29.

This section would then read as follows:

2.30, A, (3) It is the responsibility of faculty members to update each year their professional service records (Section 2.22). Each faculty member shall be entitled to submit a recommendation to his dean or director concerning candidates for promotion. Each faculty member who is a candidate for promotion may submit to the appropriate administrator information and materials in support of his candidacy. The Personnel Committee of the department or unit or the department or unit as a whole may prepare a priority list of recommendations for promotion for the dean or director. The department or section chairman shall submit an independent priority list of recommendations for promotion to the dean or director. Faculty members will be informed of department or unit ranking by the Personnel Committee and department or section chairman prior to transmission of the list to the appropriate administrator.

Mr. Canzler explained the rationale for this is to change the word "shall" to "may" in the first line on page 29 so that those departments who do not wish to prepare priority lists of recommendations will not be forced to do so against their consciousness.

Discussion followed on the recommendation.

Motion No. 1146 was voted on and passed with a majority hand vote of 15 Aye, 10 Nay, and one abstention.

Mr. Canzler explained that recommendations No. 9 and 10 are really a pair of motions. The effects of both are the same, to have the deans and the vice president for academic affairs notify the eligible members for promotion what their priority rank is.

The chair ruled that without objection recommendations No. 9 and 10 be considered as one motion.

MOTION NO. 1147: Code Committee recommends in Item 9, Section

2.30, A, (4) paragraph 3 Insert the word "eligible" after the word "each." strike everything after the word "member," and insert the words "indicating what his priority ranking is,"

This section would then read as follows:

2.30, A, (4) paragraph 3 The school dean or unit director will prepare lists, by rank, of faculty members within the school or unit who are recommended for promotion. After the list has been prepared, the dean or director will review the list with each department or section chairman and representative. The dean or director will notify each eligible member, indicating what his priority ranking is.

and Item 10, Section

2.30, A, (6) Strike everything after the word "notify" and insert "all eligible faculty members, indicating to each what his priority ranking is" in the last full sentence on page 29.

This section would then read as follows:

2.30, A, (6) The Vice President for Academic Affairs .... a cost analysis. He will notify all eligible faculty members, indicating to each what his priority ranking is... The President will review....

Discussion followed on the motion as recommended in Items 9 and 10.

Motion No. 1147 was voted on and passed with a hand vote of 14 Aye, 10 Nay, and 2 Abstentions.

MOTION NO. 1148: Code Committee recommends in Section

2.40, B Strike the word "may" and insert the words "does not" in line six.

This section would then read as follows:

2.40, B Consulting and other outside work of a professional nature, including teaching, not a part of the official duties of members of the Faculty at Central, shall be approved in advance by the appropriate dean and the Vice President for Academic Affairs on recommendation of the appropriate department chairman, if such consulting and outside work does not interfere with the performance of the individual's assigned duties (meeting classes as scheduled, etc.).

There was considerable discussion on the motion as recommended and it was suggested that the words "be approved" be changed to "require approval" and also the words "does not" be changed to "will."

The chair acknowledged the changes as a friendly amendment to the motion. He said the motion would now read:

2.40, B Consulting and other outside work of a professional nature, including teaching, not a part of the official duties of members of the Faculty at Central, shall require approval in advance by the appropriate dean and the Vice President for Academic Affairs on recommendation of the appropriate department chairman, if such consulting and outside work will interfere with the performance of the individual's assigned duties (meeting classes as scheduled, etc.).

Motion No. 1148 was voted on and passed with a majority voice vote, and abstentions from Mr. Harrington and Mr. Gulezian.

MOTION NO. 1149: Code Committee recommends in Section

2.40, C. Strike the words "other faculty members assume their teaching loads without additional college compensation during such absences and"

This section would then read as follows:

2.40, C. With approval of the outside work, faculty members may be absent from the campus for specified periods of time without reduction in salary for the purpose of undertaking such outside professional work, provided that ~~other-faculty-members-assume-their-teaching-loads-without-additional-college-compensation-during-such-absences-and~~ the objectives of their classes are being achieved.

Motion No. 1149 was voted on and passed with a unanimous voice vote, and Mr. Harrington abstaining.

MOTION NO. 1150: Code Committee recommends in Section

2.41, A. Delete Sections 1, 5, 6, and 7 and change the word "should" to "shall" in all remaining sections and change the numbering of Section 2.41 to 2.40, D, (1), (2), (3), and (4).

(The effect of this is to delete the guidelines for consulting and outside work, incorporating the regulations in the preceding section on Consulting and Outside Work. The proposal is in keeping with the discussion of Smith, Winters, and Brooks at the last Senate meeting.)

Discussion followed on the motion. It was suggested to add the word "knowingly" to Section 2 which would remain.

Mr. Canzler agreed to accept the suggestion as a friendly amendment to Section 2 of the motion.

Motion No. 1150 was voted on and passed with a unanimous voice vote and with abstentions from Mr. Harrington, Mr. Bennett, Ms. Hileman.

MOTION NO. 1151: Code Committee recommends in Section

2.97, B, (2) Delete the words "or teaching associate" (twice).

This section would then read as follows:

2.97, B, (2) The college expects the faculty member ~~or-teaching-associate~~ to request the scholarship leave for the specific purpose of improving his service to Central Washington State College. The faculty member ~~or-teaching associate~~ may wish to: (a) (b) (c)

Discussion followed on the motion.

Motion No. 1151 was voted on and passed with a majority voice vote, and Mr. Harrington abstaining.

MOTION NO. 1152: Code Committee recommends in Section

2.122, A. Strike the word "five" and insert the word "ten."

This section would then read as follows:

2.122, A. Faculty members may take at least ten days off with pay for funerals in their immediate families (husband, wife, children, mother, father, mother-in-law, father-in-law, sister or brother)...

After considerable discussion, Motion No. 1152 was voted on and passed with a majority voice vote, with Mr. Harrington abstaining.

MOTION NO. 1153: Code Committee recommends in Section

2.125, A. Strike the words "Christmas and New Year's" and insert the words "Fall and Winter quarters" in line six.

This section would then read as follows:

2.125, A....In addition the period between Fall and Winter quarters is normally vacation for twelve month employees; personnel arrange to keep offices open only when the college must provide service during this time.

There was some discussion in opposition to the motion.

Motion No. 1153 was voted on and failed with a majority voice vote and Mr. Harrington and Mr. Goode abstaining.

The chair announced Motion No. 1132 would now be taken from the table which was action on Item No. 4 regarding Section 2.18 Senior Instructors. He requested Mr. Harrington to speak to the issue of Senior Instructors.

Mr. Harrington explained that the concept of Senior Instructor was included in this draft of the Code by Mr. Brooks to provide a title for people who might come here on a sustained basis.

Discussion followed on Motion No. 1132. The motion was then voted on and passed with a majority voice vote, and abstentions from Mr. Harrington, Mr. Hansen and Mr. Lygre.

Item No. 17, which was originally suggested by Mr. Vlcek, was then presented by the Code Committee without recommendation.

MOTION NO. 1154: The Code Committee presents, without recommendation, in Section 2.38, B, (1), (g) add another full sentence: "Additional teaching load points should be awarded to the individual faculty member if the class size exceeds the reasonably expected number as specified by the guidelines published by the Vice President for Academic Affairs."

Mr. Harrington said, as a point of information, to his knowledge they haven't used the teaching load point system for four years.

There was considerable discussion on the motion. It was suggested that perhaps it should be sent to the Code Committee for revision and brought back at a later meeting.

The chair, without objection, ruled to table Motion No. 1154 and refer it to the Code Committee to be brought back in a perfected manner.

The chair then called on Mr. Jakubek who read a statement from Mr. Kaatz on Section 2.75, A. (2) and Section 2.85, B.

MOTION NO. 1155: Mr. Jakubek moved, seconded by Mr. Bennett, that Section 2.75, A. (2) and Section 2.85, B be stricken.

Discussion on the motion followed.

Motion No. 1155 was voted on and passed with a majority voice vote and abstentions from Mr. Harrington and Mr. Goode.

MOTION NO. 1156: Mr. Winters moved, seconded by Mr. Goode, in Section 2.122, A. to strike the last phrase, "if he makes suitable arrangements to have his classes or assignments covered." The motion was voted on and passed with a majority voice vote and Mr. Harrington, Mr. Yeh, and Mr. Lygre abstaining.

MOTION NO. 1157: Mr. Lygre moved, seconded by Mr. Winters, on page 19, Section 2.07, A, (3) to add an additional sentence to read "If there are any rank distribution limits for departments, schools, or throughout the faculty as a whole, it shall be published by the President and distributed to the faculty at the beginning of each academic year."

Discussion followed on the motion.

Motion No. 1157 was voted on and passed with a unanimous voice vote and one abstention from Mr. Harrington.

MOTION NO. 1158: Mr. Hansen moved, seconded by Mr. Goode, that on page 39, Section 2.70, A. to add at the end the sentence "One term of summer session shall be counted as one-half of a full quarter." The motion was voted on and passed with a majority voice vote, and one abstention from Mr. Purcell.

MOTION NO. 1159: Mr. Bennett moved to adjourn the meeting until 3:10 p.m. tomorrow for the purpose of completing the Code recommendations. Voted on and passed with a majority voice vote.

#### ADJOURNMENT

The meeting adjourned at 5:10 p.m. to reconvene at 3:10 p.m. Thursday, November 21, 1974.

Due to the failure to obtain the necessary number for a quorum, the meeting was not reconvened.



A G E N D A  
SPECIAL FACULTY SENATE MEETING  
3:10 p.m., Wednesday, November 20, 1974  
Room 471, Psychology Building

- I. ROLL CALL
- II. UNFINISHED BUSINESS from November 13 meeting.
- III. NEW BUSINESS  
Section 300-399 of Proposed Code
- IV. ADJOURNMENT

## FACULTY SENATE MEETING OF

Nov. 20

## ROLL CALL

SENATOR

✓ Anderson, David  
 Applegate, Jim  
 ✓ Backrach, Jay  
 ✓ Bennett, Robert  
 Bovos, Louis

✓ X Brooks, James  
 ✓ Canzler, David  
 ✓ Douce', Pearl  
 ✓ Brunner, Gerald *Stan Dudley*  
 Fisher, Lee  
 ✓ Garrett, Roger  
 ✓ Goodey, Darwin  
 ✓ Gregor, John  
 ✓ Gulezian, A. *Ann*  
 ✓ Hanson, Russell  
 ✓ Hileman, Betty  
 ✓ Jakubek, Otto  
 ✓ Jensen, J. Richard  
 Keith, Art  
 ✓ Kramar, Zolton  
 ✓ Lester, Nancy

✓ Lygre, David  
 X Klug, Linda  
 ✓ McQuarrie, Duncan  
 Mercado, Ramon  
 Miller, Robert

✓ Piccha, Patti  
 ✓ Purcell, John  
 Sandison, Derek  
 Smith, Milo

Stillman, George  
 ✓ Synnes, Earl  
 Thelen, Thomas

✓ Vifian, John

✓ Winters, Roger  
 ✓ Yeh, Thomas  
 ✓ Young, Madge

ALTERNATE

William Cutlip  
 Frank Carlson  
 Peter Burkholder  
 Robert Bentley  
 James Hollister

X Edward Harrington  
 Richard Johnson  
 Joan Howe  
 Stanley D. *Stan Dudley*  
 Robert Cooper  
 Starla Drum  
 James Klahn  
 Bill Hillar  
 Don Cocheba  
 Charles McGehee  
 Helen McCabe  
 Joel Address  
 Bonalyn Bricker  
 George Grossman  
 Gordon Warren *John Richard*  
 Dieter Romboy

Helmi Habib  
 X Clayton Denman  
 Owen Pratz

Wallace Webster

Kent Martin

A. James Hawkins

Christos Papadopoulos  
 Mike Madison  
 Glen Clark

Keith Rinehart

Robert Yee  
 William Craig  
 Robert Carlton

11/20

VISITORS

PLEASE SIGN THIS SHEET

Faculty Senate Meeting

Don Canchey  
Dale G. M.  
Don Schless

Last person signing please return to the Recording Secretary.